



Brandon Township Parks & Recreation

395 Mill Street ~ P.O. Box 929 Ortonville, MI 48462
Phone 248-627-4640 Fax 248-627-6560
E-mail: brandonrec@brandontownship.us
Website: www.brandontownship.us



PROGRAM POLICIES & INFORMATION

Cancellations

PLEASE SIGN UP TO RECEIVE TEXT OR E-MAIL NOTIFICATIONS OF CANCELLATIONS AT CANCELLATIONS.COM.

Events, programs and leagues offered by Brandon Township Parks & Recreation are subject to change at any time. Many programs take place at Brandon School District facilities and are subject to unavoidable school district schedule adjustments. Participants will be notified of schedule changes in advance whenever possible. Every attempt will be made to reschedule cancelled dates within the parameters of the program. When classes become cancelled in Brandon School District for any reason, Brandon Township Parks & Recreation youth programs may become cancelled as well. **Participants will be notified of cancellations through cancellations.com**



To avoid unnecessary makeup dates and program extensions for outdoor programs, the recreation office often does not determine weather or conditional cancellations during office hours. Weather and condition cancellations are determined by program site directors and field personnel after 5:00 p.m. If thunder or lightning becomes evident during an outdoor program participants should immediately take cover in a building or vehicle. Do not take cover in baseball dugouts or near metal fencing. Should lightning, thunder or heavy rains persist after 15 minutes, the event is considered cancelled. If conditions have cleared, the event may continue. In the absence of thunder or lightning, recreational programs may meet during periods of light rain. As a parent, if you feel that conditions are not suitable for your child to participate, do NOT send your child to the program. Programs organized by Brandon Township Parks & Recreation are recreational in nature and do not penalize participants for absenteeism. Please note that refunds are not issued for absences.

Makeup Dates

Makeup dates for many programs are published with the original program descriptions and schedules. Should additional program adjustments or makeup dates become necessary, this information will be communicated directly to head coaches and/or program site directors. Head coaches and program site directors subsequently communicate the information to participants. Forfeited games and coach cancellations are not rescheduled.



Refund Policy

Registration fees become nonrefundable after the registration deadline. If requested in advance of the program registration deadline, refunds are processed in the amount of the paid registration fee less a \$15 administrative fee. Refunds are NOT issued for absenteeism or for dates cancelled due to weather, field conditions, facility availability, or participant scheduling conflicts. Prorated injury refunds are calculated



based upon the date the recreation office receives direct notification of the injury by either the injured adult participant or by a parent/legal guardian of the injured minor participant, and are not based upon the injury date. Refund checks are made payable to the signer of the registration form and mailed to the participant address as listed on the registration form. Checks are mailed within two weeks of refund approval. Registration fees for programs cancelled due to low registration numbers are always refunded in full.

Please sign-up to receive program updates via e-mail or text at cancellations.com!