

**BRANDON TOWNSHIP
NOTICE OF VIRTUAL MEETING**

**Planning Commission, Tuesday, January 26 at 7 PM
ZBA Meeting, Wednesday, January 27 at 7 PM**

NOTE: THESE MEETINGS WILL BE HELD ELECTRONICALLY. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW.

The Township will be utilizing the video/audio conferencing platform ZOOM. Members of the public body will be able to hear and speak to each other for the entire meeting. Except for any closed session portions of the meeting, members of the public will be able to hear (and possibly see) members of the public body during the entire meeting but will only be able to speak during a public comment period.

Follow the links below to attend and participate in the meetings:

1. PLANNING COMMISSION MEETING: Jan 26, 2021 @ 7:00 PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84004282725>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799

Webinar ID: 840 0428 2725

International numbers available: <https://us02web.zoom.us/j/84004282725>

2. ZONING BOARD OF APPEALS MEETING: Jan 27, 2021 @ 7:00 PM

Please click the link to join the webinar: <https://us02web.zoom.us/j/81696110974>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592

Webinar ID: 816 9611 0974

International numbers available: <https://us02web.zoom.us/j/81696110974>

Members of the public participating in the public comment via ZOOM will wait in a virtual queue until called during the public comment period. Because of limitations on un-muting and re-muting members of the public, there will be only one public comment period, *which will be at the end of the meeting* (unless there is a public hearing item, in which case the following procedures will apply to that portion of the meeting as well).

When public comment is permitted, members of the public will be called one at a time, as would happen during an in-person meeting. The meeting coordinator will determine the order of public speakers. If you want to speak, you must use the "Raise Hand" feature in order for the meeting coordinator to know you need to be unmuted. When you are unmuted, and you will have three (3) minutes to share your comments to the public body. At the conclusion of your comments or your three (3) minutes, you will be re-muted and then removed from the queue.

Participants may also choose to submit comments that can be read into the record. Comments can be submitted electronically via email to the Planning & Building Department at slawrence@brandontownship.us. Comments shall be submitted prior to 5:00 p.m. on the day of the meeting.

Procedures for participation by persons with disabilities.

The Township will be following its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the Brandon Township Offices at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.