

# MEETING MINUTES

**Committee Name:** Trails Sub-Committee

**Date:** 9-11-17

**Place:** Brandon Township Offices

**Time called to order:** 2:37 p.m.

**Members present:** Kris Kordella, Terri Darnall, Kathy Thurman, Candy Hill, Jen Bickel, Paul Barber, and Dwight Woodbridge

## **New Business:**

1. Verify survey data – Only 1 vote per address. Duplicate votes were not counted. If missing information the vote wasn't counted.  
Current results: 52% Opposed, 48% in favor
2. Reviewed timeline – Survey data to Jen by 9/14 to plot mapping slide. All documents need to be uploaded to the cloud by September 21<sup>st</sup>. September 21<sup>st</sup> will be the full presentation to the board. October 5<sup>th</sup> will be the board vote.
3. Review of Board Member and Resident questions – Reviewed all 82 questions. Assigned those missing answers. Combined duplicate questions. Add initials and fix formatting on summary tab.
4. Review of Presentation – Reviewed and modified the presentation that will be presented to the board. Additional slides for Right of Way definition and Public Misinformation were added. Reasons to opt in/out slide was removed. ITC costs need to be verified. Presentation approved by the subcommittee. Dwight to present at 9/21 meeting.

## **Action Items:**

1. Kathy to clarify subcommittee mission with 2 other board members.
2. Kathy to determine location for next 2 meetings.
3. Kathy to define property ownership for Right of Way and for Easements.
4. Candy to update question file, fix formatting, upload to cloud and print copies for the Board Member binders.
5. Candy to sort survey results by street and send to Kathy for verification.
6. Jen and Dwight to review and prepare Board Member binders.

7. Paul to down load Cloud data on to portable drives to be included in the Board Member binders on September 21<sup>st</sup>.

**Items for Discussion at next Meeting:**

1. The presentation will be presented in its entirety to the board.

**Next Meeting Date:** September 21, 7PM @BHS or BMS

**Time meeting adjourned:** 8:17 p.m.

**Respectfully Submitted,**

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Candy Hill

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