

MEETING MINUTES

Committee Name: Trails Sub-Committee

Date: 8-28-17

Place: Brandon Township Offices

Time called to order: 2:33 p.m.

Members present: Kris Kordella, Terri Darnall, Kathy Thurman, Candy Hill, Jen Bickel, Paul Barber, and Dwight Woodbridge

New Business:

1. Review the board member and resident questions – The questions and answers were reviewed. Unassigned questions were assigned to a committee member. Members to note the citation/source of their answers to the questions. The questions will be numbered and page numbers added to the file.
2. Review Presentation format – Review the proposed presentation format that is to be presented to the board members. Agree upon which slides will be included. Compile latest survey data for mapping slide.
3. Confirm time line - The subcommittee will have the questions answered by 9/8/17. The timing for presenting the package to the board changed from 9/14/17 to 9/21/17. Special board meeting at the library to be held 10/5/17.

Action Items:

1. Continue to answer the board and resident questions. All committee member updates will be sent to Candy Hill by end of day September 8th for compilation.
2. Paul Barber to compile driveway crossings for each of the route options.
3. Dwight Woodbridge and Jen Bickel are to prepare a construction cost slide for the presentation.
4. Dwight Woodbridge to discuss patrolling options with Lt. Glover.
5. Committee members to send appendix items to Kathy Thurman.
6. Candy Hill to have survey results compiled by 9/14 in format needed for mapping tool.

Items for Discussion at next Meeting:

1. Review the answers that have been collected.

2. Review the Summary presentation to be submitted to the board members.
3. Review action item timeline and adjust as necessary.

Next Meeting Date: September 11th, 2017 at 2:30 PM

Time meeting adjourned: 5:13 p.m.

Respectfully Submitted,

Candy Hill

DRAFT